

## Terms and Conditions

1. Unless otherwise stated, all goods supplied are on a hire basis only and title remains with Dress It Yourself Ltd and its associated companies (The Dream Wedding Company). All hereafter known as **The Company**.
2. **The Client** - is the person named on the booking form. The Client takes full responsibility for the goods under the following terms and conditions.
3. **The Hire Period** - is for a maximum of five days, with goods available for collection or dispatch 2 days prior to the event. For weekend events the earliest collection is the Thursday prior to the event date. This can be extended at the Company's discretion and with prior agreement for which a charge may be levied. (This will be noted clearly on your booking form). All goods **MUST** be returned by the following Monday after a weekend event or by the 5<sup>th</sup> day of hire. The day after the 5<sup>th</sup> day hire, will be the 6<sup>th</sup> day. Upon the 6<sup>th</sup> day this will start a new hire period of five days for which the full hire value of original signed booking form will be charged. On the 14<sup>th</sup> day after the original hire period, if the goods have not been returned the hire period will stop and it will be deemed that you wish to purchase the goods at full retail value. A charge will be taken from your credit / debit card – details of which will be taken by the Company at the time of booking.
4. **Securing a Booking / Payment:** For orders of, or under £250 the full balance is payable upon booking. For orders over £250 a 20% non-refundable booking fee will be required to secure a booking. Until the booking form and the Terms and Conditions Agreement (signed or virtually signed by the Client) and booking fee is received back to the Company then no booking will be deemed to have been made. Once the company have received your booking fee it will be deemed that you have virtually signed the terms and conditions.

The balance is payable ONE full calendar month before the event date. If a booking is cancelled more than three months in advance then no more is payable but the booking fee will not be refunded, if a booking is cancelled within three months then see the cancellation terms below, paragraph 5. These monies can be used against a future booking with The Company within 12 months if the event is only postponed.

DRESS IT YOURSELF LTD and ITS ASSOCIATED COMPANIES WILL NOT ATTEND, SUPPLY OR PROVIDE ANY GOODS OR SERVICES IF THE FULL BALANCE HAS NOT BEEN PAID IN FULL.

PAYMENT ON THE DAY OF THE EVENT IS NOT ACCEPTED.

5. **Order Changes / Cancellation or Reduction of Hire Goods:** Reductions in the quantities of hire goods within one month of the event date will not be refunded. Additions to hire goods quantities are subject to availability at the time of request only and not guaranteed. The client will pay a non-refundable booking fee of as detailed in the package quotation at the time of order. In the event of the client making a full cancellation, or cancellation of any **individual items** within the quote, the following charges will apply:

Cancellation 3 calendar months before the event date 50% of the last quotation  
Cancellation 28 days or less before the wedding date - 100% of the last quotation

The Company will endeavour not to make any changes to your event plans without your prior consent. However, if we are forced to make changes due to unforeseen circumstances / lack of availability, **we will discuss this with you immediately**.

6. **Covid!** Unless the event is actually in a current lockdown, the contract is not yet 'frustrated' (cannot take place on the originally agreed date). In this case, our obligation is to act reasonably and to first of all explore the possibility of a postponement with our customers to a mutually agreeable date. We recognise that there are statutory rights, as well as the obligations we have both agreed in our contract. If no date can be agreed, and the event cannot progress

because of the current terms of lockdown, we have a contract term that allows us to keep the booking fee that you have paid. The booking fee was designed to be an approximation of the costs that we incur in providing the services and goods to you to date. This is not 'at odds' with any statutory rights you may also have. We comply with our legal duties and to be fair and reasonable to couples for whom we have the greatest of sympathy at this really difficult time. However, as a wedding business we are also experiencing incredible hardship as a result of the virus and we have to also try to balance protecting our business, other customers and complying with our obligations to you.

7. **Delivery / Collection of Hire Goods:** Glass or breakable products **CANNOT BE COURIERED** and are hired on a collection basis only if supplied as DIY hire. If glassware is booked along with other goods and venue dressing services where the Company will be setting up and attending the event, glassware can be delivered to the event along with all other hired products and services, this will be clearly stated on the Client's booking form and all details agreed by both the Client and Company.
8. **Courier Collections Returns:** Any courier company used by the Company or the Client must be guaranteed, insured and have a tracking number. Goods are to be booked on a same day courier service and notice given to the Company of the date & time of courier collection and return. See paragraph 3. **Hire Period** for the available collection and return times. Couriered returns from the Client must reach the Company by the 6<sup>th</sup> day of hire. In the event of delays in transit proof of dispatch will be required and the client will be liable for charges for late return of goods. The Client understands that hired goods are sent by courier at their own risk, therefore any loss or damages to the hired goods caused in transit are charged at the full retail value to the client. All items received back via an independent courier will be checked whilst in the presence of the courier driver. Any breakages will be noted as such at that time on the manifest and charged accordingly. All disputes and/or claims regarding loss or damage of hire goods in transit remain between the Client and the Courier Company used by the Client. The Company takes no responsibility for items damaged by courier companies and the Client accepts that all damages will be paid for by the Client..
9. **Liability:** The Client is solely responsible for the Hired Goods not the reception / event venue / hotel / florist or any other third party to whom the Client has entrusted the Hire Goods to. The Client alone shall be responsible for ensuring the Hired Goods are kept in good order from the time of despatch from the Company until back into the possession of the Company. Therefore, if the Client intends to leave Hired Goods anywhere other than in the Client's possession before or after the event an agreement of a good provision of storage must be made and organised direct with the hotel or third party by the Client and does so at their own risk.

If the Client intends to leave directly after the event finishes e.g. Honeymoon, the Client must organize the take down, re-packaging and return of all hired goods prior to the event, nominating a third party to act on their behalf, the contact names, addresses and telephone numbers should be made known the Company so that the goods can be located after the event. The Client will still be fully responsible for the hired goods even when dealt with by a third party.

10. **Wear & Tear:** The Client understands that The Company's items are in good working order but are not in "as new" condition. The Client and/or their nominated third party will be asked to sign the terms and conditions before leaving The Company's property. Once the hired items have left The Company's premises we deem the hire period to have begun and the hire items satisfactory and fit for purpose. We will **NOT** entertain complaints made after the items have been returned.
11. **Deliveries:** Deliveries and collections by courier can only be made to a residential address provided by the Client. Deliveries will not be sent direct to a venue or collections from a venue as all goods require to be checked upon receipt. Deliveries must be inspected upon receipt. Any shortages, breakages or incorrect items must be notified to the Company within six hours (same day) of receipt. This enables us to put things right in good time. No claims for breakages, loss or incorrect items can be entertained beyond this time period. The Company will not be liable after this time and no refunds will be given if the notification time is not adhered to.
12. **Collections:** Collections must be inspected at the Company's premises; **hired goods must be checked against the booking form before being taken.** The hire goods stated on the booking confirmation will be prepared, cleaned and checked by the Company, but it is the responsibility for the Client to check the items on the order as any shortages, breakages or incorrect **items cannot be clarified or rectified after the Client has left the premises with the goods.** The Company will not be liable after this time and no refunds will be given if this is not adhered to.
13. **Vehicle:** The Client **MUST** arrive in a suitable vehicle to collect the hired goods. If the client does not know what constitutes a "suitable vehicle" they can call the company in advance to discuss this.

14. **Packaging:** All goods are provided packaged in boxes / bags. Therefore all goods must be re-packaged in **THE ORIGINAL PACKAGING** provided ready for collection / return. A charge will be made for non-return or damage of original boxes and packaging usually around £20-£30 per box. This covers the cost of the Company having to get boxes specially made to be able to store and re-hire these items.
15. **WAX:** All hired items must be returned without WAX REISDUE on them. When cleaning wire **MUST NOT** be used as it will scratch. **DO NOT SCRATCH WAX OFF WITH ANY TOOLS OR IMPLEMENTS** – this will scratch the items. Only use boiling hot water to remove wax. Then hot water with washing up liquid. If hired items are returned with wax on them, the client will be issued with a WAX REMOVAL charge after the event.

16. **Feather Centrepieces:** Feather centrepieces are supplied by the Company in a set package consisting of 20 feathers, a glass lily vase, crystal gel, LED uplighter base, oasis fan and 1 submersible floralyte. This makes up one centrepiece, therefore ALL these items need be returned to the Company in their entirety. Any missing or damaged feathers are charged at £5 each to replace if feathers are found to be missing upon breakdown of the event or on return to the shop if hired on a DIY basis.

The Client is responsible for the feathers after the Company has left the venue / site after an on-site set up prior to the event, during the event and after the event, until the hired goods are back in the Company's possession. The Client must ensure guests and/or staff do not dismantle the centrepiece or take any part or all of the centrepiece off the event venue site. The feather centrepieces are priced for HIRE only and not for purchase.

17. **Glassware:** Glassware must be handled with care; vases should not be lifted by the lip of the vase but with two hands at the base. Hired glassware is the responsibility of the Client from the time the hired items leave the premises of the Company until it is returned back to the Company; therefore glassware in transit is still the responsibility of the Client. If the Company has delivered and provided glassware direct to a venue or household the Client is responsible for the goods after delivery and set up by the Company until the hired goods have been collected from the venue or household by the Company. The Company will not accept the any other glassware product that is not stated on the booking confirmation as a replacement of any damaged hired glassware.

18. **Candles:** Dress It Yourself Ltd and its associated companies does not take responsibility for any damage or fire caused by candles provided for any hire bookings, candles sold or provided for an on-site set up, permission must be sought by the Client from the venue to use candles. Candles must not be left unattended and should be extinguished at the end of the evening.

19. **Backdrops / Draping:** Damage to the backdrops such as rips and tears will result in a full replacement of the section damaged. Excessive stains from food or drinks will be subject to a cleaning fee of £100, should any stains not come out of the backdrop curtains after cleaning, a fee to replace the curtain will result up to the value of that section, in the event of this occurring, an invoice from the supplier will be provided for the cost of replacement and the damaged curtain will be available for inspection by the Client. The same applies for the plain draping and swaging. Non-return of backdrops will result in a replacement charge of £500 for 3m x 3m section.

20. **Chair Covers:** Chair covers hired on a DIY basis are supplied washed ironed (except stretch lycra) and folded into linen bags which **MUST BE RETAINED** for return transit. If Dress It Yourself Ltd and its associated companies, are delivering and collecting DIY chair covers no fitting will be carried out by the Company, chair covers /sashes are to be taken off the chairs at the end of the event evening and put back into linen bags provided ready for collection, if Dress It Yourself Ltd and its associated companies, arrive on site for a DIY collection and covers have not been taken off by the Client the Client will be charged a labour fee of 50p per cover for removal by the Company.

Changes in quantity for chair covers will not be accepted after one month prior to the event date – the date of order finalisation and settlement. By prior agreement the Company may add quantities subject to availability. No refunds will be given for quantities pre-ordered and not required on the day of the event. Chair covers damaged beyond laundry / ripped / torn or burned will be charged at £20 per cover for linen and £7 per cover for lycra and the linen will be available for inspection if requested.

21. **Non Returns / Damaged Goods:** The Client will pay for any non-returns, damaged goods or breakages howsoever caused at **FULL RETAIL VALUE**. Details of the retail value of Hired Goods will be given on request at the time of booking for the Client's own information.

